

**LEADERS COUNCIL MEETING**  
**Monday, February 4**

**Present:** Betty VanDeventer, Joel Scherling, Freida Lange, Brent Gaswick, Diane Stuehmer, Sharon Katt, Jeremy Heneger, Melody Hobson, Margaret Worth, Russ Inbody, Mary Ann Losh, Scott Swisher, Roger Breed

1. Dr. Breed discussed follow up activities from the Board Work Session.
2. Topics for the All Staff meeting include announcement of Dean Folkers as administrator for DRE tea, use of personal devices for state email, status of NDE Budget, and Super Days.
3. Board Presentations. Dr. Breed shared a list of potential topics for presentations to the State Board during 2013. Discussion included narrowing the list by determining what is *nice* to know versus what *needs* to be shared with the Board. Many topics could be handled with a written response or report or directing Board members to websites or other resources.
4. Discussion of Board Goals. Dr. Breed reviewed the summary of activities for the State Board Goals. This will also be the topic of the first Super Day meeting scheduled for February 20, 2013.
5. Department Budget Update. Russ Inbody reported that the Budget submitted to the Governor included:
  - No recognition that things cost more now
  - No decreases
  - Slight increase to accommodate cost of living increase in salaries
  - Governor's recommendations only, will be reviewed by legislature March 4
6. Team Updates. Dr. Breed reported that Dean Folkers will be joining NDE as the DRE Administrator on February 25. Marilyn Peterson will work with Dean on transition.
8. Brent Gaswick provided information on the NDE capabilities for video conferencing. The NEaT team is developing a process for use of video conferencing.
9. Brent Gaswick reported on the OCIO process for installing State Email and/or Calendar on personal electronic devices. Permission must be obtained from a Leadership Council Member with approval by Dr. Swisher. See Brent for details.
10. Brent Gaswick shared the option of using Outlook Communicator. This is a feature of Outlook and would be used internally only. It is an aid in streamlining collaboration efforts. Brent will develop a presentation to LC on the various uses. Brent will need to present the concept to the Records Retention Committee February 15.
11. Freida Lange reminded LC members of the next joint meeting with ESUs and NDE. The next meeting is April 4.

The meeting adjourned at 4:40 p.m.